

Approved

**City of Bellevue
Library Advisory Board**

**Monthly Meeting Minutes
January 16, 2018**

Opening

The regular monthly meeting of the City of Bellevue Library Advisory Board was called to order at 5:07 PM on January 16, 2018 in the meeting room of the Downtown Bellevue Library, by Chad Davis, President.

Meeting Attendance:

Board Members Present: Kim Anderson, Chad Davis, Cris Dreher, Ron Higgs, Loretta Lopez, and Barbara Spindel. Absent: Gunjan Murarka

KCLS Representatives: Debra Westwood

Friends of the Bellevue Library: No representative

Newport Way Library Association: Barbara Spindel

Public Comment Period:

No members of the public requested time for comments

Approval of Minutes:

Minutes for November 2017 meeting were approved with corrections. They will be posted to the One Drive and forwarded to the City Clerk.

Reports:

Newport Way Library Association:

Barbara reported that NWLA Board members will be attending the upcoming Global Reading Challenge sessions. The history of the NW Library was presented at the Association's regular meeting on January 8th. On January 18 a book club meeting will be held and participants are encouraged to bring their craft project interests to share. A children's book sale will be held on June 2nd and preparations are well underway. Story time is going along as anticipated.

KCLS Staff Report

Debra reported that the new Director started today (1/16) and a press release has been transmitted by email to the LAB mailing list. The new Director comes to KCLS from the Brooklyn Library. There will be an LAB Forum at the Service Center during April (on a Saturday) to provide an opportunity to meet the new Director. A new teen librarian started on 1/16. His name is Joe Young and has been at the Kitsap Library and previously worked with incarcerated youth in California. He was a clear standout amongst the candidates seen through two separate searches.

Construction is well underway at the Downtown Library to move the children's section to make way for the changes on the first floor. The new children's section should be opening in May-June timeframe. During construction the booking of meeting rooms will be restricted based on the construction schedule. Discussion ensued about what was being done with the books being

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removed to make space for the changes. Books removed are part of the normal cull of the collection and consist of volumes not checked out for a minimum of 10 years.

Debra will be attending City Council meetings each month during the public comment period to provide update to the Council.

Regular Business

Agenda Item 1 – Development of Bellevue Library Advisory Board Mission Statement

Ron Higgs led the final phase of the development of a mission statement for the Library Advisory Board. Suggested updates and revisions were discussed and a final version of the mission statement was crafted. Substantive refinements were made to the “what we do” section

Everyone is requested to review the final draft of the proposed mission statement on the LAB One Drive and included comments and any final suggested edits prior to the February meeting. Once completed a review with Council representative will be scheduled for feedback prior to adoption.

Agenda Item 2 – City Council Presentation

Everyone was encouraged to review the previous presentation and activities during 2017 and bring ideas for discussion to the February meeting.

New Business:

A suggestion from Gunjan was put forward to review the start time for the monthly meeting with an eye toward moving it back to accommodate work schedules. Discussion ensued regarding the establishment of the current 5:00PM start to accommodate the wishes of previous Board members. It appears that the reasons for moving the starting time earlier are no longer valid. A suggestion that the earlier start time could be a factor in why the meetings are rarely attended by members of the public was raised. This topic will be discussed further at future meetings with an eye toward possible change.

Adjournment:

Meeting was adjourned at 6:35 PM by Chad Davis, President. The next general meeting will be at 5:00PM on February 19, 2018, at the Lake Hills Library.

Meeting Agenda: Will be distributed by Chad Davis, President, prior to the next meeting.

Minutes Submitted By: Cris Dreher, Board Secretary