



First Amendment to the City of Bellevue 2023 Community Development Block Grant Annual Action Plan

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

This substantial amendment to the 2023 Annual Action Plan cancels the Bighug Microenterprise Assistance activity #376. The agency declined the \$100,000 award after significant staff turnover and the inability to produce the required documentation to execute the agreement. The \$100,000 is being allocated to the 2024 Annual Action Plan as prior years resources.

This amendment also includes reallocating an additional \$83,117.08 in funds from the 2021 Project #7/Activity #353 that is cancelled. The \$83,117.08 will be reallocated to the 2023 Project #1/Activity #370 City of Bellevue Major Home Repair Program.

The Annual Action Plan is a report that outlines how the City of Bellevue (“the City”) intends to spend its Community Development Block Grant (CDBG) entitlement in Program Year 2023. The Annual Action Plan is based on the 2020-2024 Consolidated Plan for Housing and Community Development which identifies the objectives and strategies that will guide the City’s investment. Objectives and strategies are fueled by the City’s goal of building an innovative, vibrant, and caring community.

2. Summarize the objectives and outcomes identified in the Plan

The broad objectives of the Plan follow the national objectives of the CDBG program:

- Activities benefiting low and moderate-income persons.
- Activities which aid in preventing or eliminating slums or blight.
- Activities meeting community development needs that have a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources do not exist to meet such needs.

The 2020-2024 Consolidated Plan supports projects that meet the national objective of benefitting low

and moderate-income persons, and the Annual Action Plan reflects that focus.

3. Evaluation of past performance

In 2022, CDBG funds were used for services to benefit low-income Bellevue households and residents:

- Provided low- and moderate-income residents with home repair and home maintenance activities so that individuals and families can remain in their homes free of safety concerns.

Services were provided through Sound Generations for minor home maintenance and a partnership between the City and the King County Housing Authority for major home repair.

- Immigrants and refugees received resettlement services, including case management, social services, vocational English language courses, pre-employment and employment services, individual and family acculturation programs, citizen services, and legal services. These services were provided by Jewish Family Service.
- Employment services and job training were provided to low- and moderate-income residents through CDBG Public Service funding of the Jewish Family Service Refugee and Immigrant Service Center.

4. Summary of Citizen Participation Process and consultation process

Summary from the citizen participation section of the plan.

The goal of the citizen participation plan is to maximize opportunities for public comment on the City's use of Community Development Block Grant (CDBG) funds within the context of existing resources and regulatory requirements. The elements of the Plan are as follows.

1. Provide forums in which the public can give comments directly to the City on the use of CDBG funds.
2. Provide the general public with timely information about the City's CDBG program and opportunities to comment on the program and use of CDBG funds.
3. Provide special efforts to notify low- and moderate-income households about opportunities for community input.
4. Ensure access for persons with physical disabilities or mobility impairments.

One public hearing was held to receive citizen input on housing & community development needs and the use of 2023 CDBG funds. The second one will be held on October 18th. Details of these hearings are included in Section AP-12, Participation.

5. Summary of public comments

Residents of Bellevue and representatives from community organizations attended a public hearing on March 15th, 2022, to address housing and human services needs in Bellevue. On October 18, 2022, a public hearing will be to receive input on the proposed use of 2023 CDBG funds. Summary of the public comments received on March 15th can be found in section AP-12 Participation. A summary of the public comments received on October 18th will be posted in section AP-12 Participation after the hearing on October 18th. No public comments were received at the October 18th public hearing.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments were accepted.

7. Summary

In summary, Bellevue residents, stakeholders, service providers and others consulted during the citizen participation process support the outcomes and objectives of the 2023 Annual Action Plan and the Consolidated Plan for Housing and Community Development.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	BELLEVUE	Parks & Community Services Department

Table 1 – Responsible Agencies

Consolidated Plan Public Contact Information

Leslie Miller, Human Services Manager, 425-452-2824, lrmiller@bellevuewa.gov

Donna Adair, CDBG Administrator, 425-452-4069, dadair@bellevuewa.gov

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Bellevue consulted with multiple entities, including East and North King County cities, the King County Housing Authority, and nonprofit agencies delivering services in Bellevue and the broader Eastside. Bellevue also closely consults and coordinates with the other direct entitlement jurisdictions in King County (Kent, Federal Way, and Auburn) as part of the King County HOME Consortium.

The City of Bellevue carries out homeless planning and coordination as a regional issue. Bellevue works with King County, the Eastside Homelessness Advisory Committee (made up of consumers, providers, faith groups, and government agencies), our neighboring cities on the Eastside, service providers, and the private sector.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The City of Bellevue Human Services Division meets regularly with other jurisdictions in East, North, and South King County, and King County Housing Authority to develop strategies and implement plans to improve the quality of service and access for low-income residents in the city and throughout the region. Additionally, the City works with Public Health Seattle/King County on services to vulnerable populations. The City will continue to participate in the King County Regional Homelessness Authority and will participate in funding review panels for Continuum of Care (CoC), Emergency Shelter Grant and McKinney funding. Staff also participates on the King County MIDD (Mental Illness & Drug Dependency) Advisory Committee.

Among the service providers we work closely with are Congregations for the Homeless, Hopelink, IKRON of Greater Seattle, Imagine Housing, The Sophia Way, Asian Counseling and Referral Service, Consejo Counseling and Referral, HealthPoint, Youth Eastside Services, and International Community Health Services.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City works closely with the King County Regional Homelessness Authority in addressing the needs of people experiencing homelessness. City staff frequently serve on the Continuum of Care application review panels for funding. Staff will also track the allocation of funds and services to be provided by the King County Veterans, Seniors & Human Services Levy.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City does not receive ESG funds. ESG funds are administered by King County as the local Continuum of Care, and staff works closely with County staff to develop funding and policies for these funds, including serving on application review committees.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who are being asked to participate

1	Agency/Group/Organization	4 Tomorrow
	Agency/Group/Organization Type	Regional organization
	What section of the Plan was addressed by Consultation?	Non-Housing Community Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency provided Annual Action Plan draft and given opportunity to comment. Comments will be considered before the City submits a final plan to HUD.
2	Agency/Group/Organization	HOPELINK
	Agency/Group/Organization Type	Housing Services - Housing Services-Homeless Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency provided Annual Action Plan draft and given opportunity to comment. Comments will be considered before the City submits a final plan to HUD.
3	Agency/Group/Organization	KING COUNTY HOUSING AUTHORITY
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs Non-Homeless Special Needs Lead-based Paint Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency provided Annual Action Plan draft and given opportunity to comment. Comments will be considered before the City submits a final plan to HUD.
4	Agency/Group/Organization	CONGREGATIONS FOR THE HOMELESS
	Agency/Group/Organization Type	Services – Homeless
	What section of the Plan was addressed by Consultation?	Homelessness Needs – Chronically Homeless Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency provided Annual Action Plan draft and given opportunity to comment. Comments will be considered before the City submits a final plan to HUD.
5	Agency/Group/Organization	CATHOLIC COMMUNITY SERVICES
	Agency/Group/Organization Type	Services – Homeless Services – Housing Regional organization
	What section of the Plan was addressed by Consultation?	Homelessness Needs – Chronically Homeless Homelessness Needs – Families with Children Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency provided Annual Action Plan draft and given opportunity to comment. Comments will be considered before the City submits a final plan to HUD.
6	Agency/Group/Organization	YOUTH EASTSIDE SERVICES
	Agency/Group/Organization Type	Services – Homeless Services – Children

	What section of the Plan was addressed by Consultation?	Homelessness Needs – Unaccompanied Youth Homelessness Needs – Families with Children Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Agency provided Annual Action Plan draft and given opportunity to comment. Comments will be considered before the City submits a final plan to HUD.

Identify any Agency Types not consulted and provide rationale for not consulting

N/A

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	King County Regional Homelessness Authority	Overlaps with the goal to provide decent and affordable housing to residents.

Table 3 - Other local / regional / federal planning efforts

AP-12 Participation - 91.401, 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

A public notice was published in the *Seattle Times* on October 26th, 2023, soliciting comments from the public on the proposed amendment to the 2023 Annual Action Plan. The public had 30 days to comment, per the Citizen Participation Plan. One written comment was received and accepted and is attached to this amendment. The Human Services Commission reviewed and approved the amendment at their December 5th, 2023 meeting.

The Bellevue Human Services Commission holds two public hearings each year to receive public input on human services needs and the allocation of CDBG funds. This input is considered when drafting the annual action plan and its goals. The following two public hearings were held as part of the public process in creating the 2023 Annual Action Plan:

The public hearing on housing, community development and human services needs was held on March 15, 2022. The public notice period was February 27th – March 15th, 2022. Ten comments were received at the public hearing.

The public hearing on the proposed use of 2023 CDBG funds will be held on October 18th, 2022. The public notice period was October 3rd – October 18th^t, 2022. No comments were received at the public hearing.

The public comment period for the draft 2023 Annual Action Plan is October 4 – November 4, 2022. Three written comments were received from Hero House.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)

1	Public Hearing March 15, 2022	Non-targeted/broad community	10 people spoke at the public hearing.	Jack Edgerton , Eastside Baby Corner, discussed the challenges and emerging needs of families based on the inflated costs of basic items; Anita Mires , WA State Poison Center spoke about the increase in calls	All comments were accepted.	
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Sort Order	Mode of Outreach	Target of Outreach	Summary of Response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
				<p>during the pandemic due to concerns of poisoning and self-harm. 600 calls received from Bellevue residents in 2021; Cyntia Valenzuela, 4 Tomorrow spoke about mental health resources and the disparity of resources in the Latinx Community; Miriam Lara, Bellevue resident spoke about the need for mental health resources within the schools for parents and youth; Wendy Xona Romaro, Bellevue resident spoke about the need for support with violence in the schools and the lack of communication; Miguel Mecina, Youth Eastside Services spoke about the need for funding for staff to provide support for</p>		

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
				<p>mental health and substance abuse disorders; Sylvia Salazar, Bellevue resident spoke about the increased need for youth mental health services; Malory Gustave-Trask, Hopelink spoke about the need for funding for its affordable housing programs; Daniel Fay, Bellevue College spoke about the need for funding for the Center for Career Connections and assistance to low income residents seeking to learn job skills; Carol Ryan, Attain Housing spoke about the needs for funding for transitional housing, case management and rental assistance and support for their Stable Home Program.</p>		

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing October 18th, 2022	Non-targeted/broad community	No people spoke at the public hearing.	N/A	N/A	
3	Public Notice for public comment period on community development & human services needs: February 27 th – March 15 th , 2022.	Non-targeted/broad community	3 written comments received: Gaylene Vaden , Kinderling wrote about 4 programs need for funding, Parent Child Plus, Parenting Ed, FIT, CCPC; David Bowling , Congregations of the Homeless shared the need for well-funded shelters, to provide multiple services to homeless shelter residents; Marty Hartman , Mary's Place shared need for city homelessness strategy for families and increased			

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
			behavioral health services.			
4	Public Notice for public comment period for 2023 Annual Action Plan: October 4 – November 4, 2022.	Non-targeted/broad community	Three written comments were received from Hero House.	Kailey Fiedler-Gohlke , Hero House: Increase investments into housing stability, increased accessible and affordable housing that is low-barrier for those experiencing homelessness, continue to ensure investments are made into behavioral health, provide resources and opportunities for community connections between providers, residents and funders.	All comments were accepted.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.420(b), 91.220(c) (1, 2)

Introduction

The City of Bellevue anticipates having the following funding sources available over the fourth year of the Consolidated Plan (2023):

- CDBG
- Human Services Fund (General Fund allocation of the City of Bellevue)
- Housing Stability Program Funds (General Fund allocation of the City of Bellevue)

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Admin and Planning Economic Development Housing Public Improvements Public Services	\$873,805,	\$249,995	\$275,805	\$1,399,605	\$1,058,000	
General Fund	public - local	Public Services	\$4,831,931	\$0	\$0	\$4,831,931	\$5,059,676	The City allocates resources to human services through its General Fund.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
General Fund	HB 1590 Revenue	Public Services	\$1,434,080	\$0	\$0	\$1,434,080	\$1,531,597	Funding source is revenue from House Bill 1590.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

CDBG funds do not require a match. CDBG funding for public services and public facility projects is a portion of the total funding required. Other funding is secured for those projects, and CDBG can serve as leverage.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

N/A

2023 Contingency Plan

This Contingency Plan guides 2023 Community Development Block Grant (CDBG) funding if the actual entitlement award plus 2023 program income is greater or lesser than the estimated \$1,057,995.

INCREASE IN ENTITLEMENT AND PROGRAM INCOME

If the actual amount of the entitlement award plus 2023 program income is greater than the estimated amount of \$1,057,995 the additional funds will be allocated as follows:

Step 1. Allocate additional funds to Planning and Administration up to the statutory cap if staff determines it can be spent by the end of the program year.

Step 2. Allocate the remaining additional funds to the City of Bellevue Major Home Repair Program.

DECREASE IN ENTITLEMENT AND PROGRAM INCOME

If the actual amount of the entitlement award plus 2023 program income is less than the estimated amount of \$1,057,995 the reduction will be allocated as follows:

Step 1. If the reduction in the entitlement amount causes the award for Planning and Administration to exceed the federal statutory spending cap, the award will be reduced to a level that is within compliance of the cap.

Step 2. If the reduction in the entitlement amount causes the award for Public Service activities to exceed the federal statutory spending cap, the award will be reduced to a level that is within compliance of the cap.

Step 3. If additional reductions are required, the Major Home Repair award will be reduced by an amount not to exceed \$100,000.

Step 4. If additional reductions are required the Microenterprise Assistance Program will be reduced by up to \$10,000 for each activity or an equal percentage of the total allocation not to exceed 10% per activity, whichever is greater.

CANCELLATION OF PROJECTS AND REALLOCATION OF FUNDS

Should it be necessary to cancel a project, the funds can be reallocated to another currently funded project. If no other funded project can expend the funds, then the funds will be recaptured to be allocated in a future program year or can be allocated to new projects in the current program year contingent upon City Council approval and the requirements of the Citizen Participation Plan. Currently funded contracts can be amended to increase the funded amounts if additional funds are available, additional services can be provided, and the funds can be spent in a timely manner.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Enhance Community & Economic Development	2020	2024	Homeless Non-Homeless Special Needs Non-Housing Community Development		Community & Economic Development	CDBG: \$370,000 General Fund: \$0	Public service activities Low/Moderate Income Clientele: 200 Persons Assisted Businesses assisted: 15
2	Preserve & Improve Access to Affordable Housing	2020	2024	Affordable Housing Homeless		Affordable Housing	CDBG: \$638,805 General Fund: \$0	Homeowner Housing Rehabilitated: 35 Household Housing Unit
3	Provide Shelter and Services for Homeless	2020	2024	Homeless		Prevent Homelessness	CDBG: \$166,200 General Fund: \$233,800	Public Service Activities Homeless Person overnight Shelter: 62 residents served

Table 6 - Goals Summary

Goal Descriptions

1	Goal Name	Enhance Community & Economic Development
	Goal Description	Funds will be used to support local non-profit BIPOC organizations to reach culturally specific populations by providing outreach and business training and educational courses to low and moderate-income residents who are small business owners or planning to develop a microenterprise business. Participants will receive business education that includes marketing, finances, business plans, small business resiliency, and more. After successfully participating in the trainings, participants will be eligible for grants to support business startup costs and other business support needs of participants, particularly minority and women owned businesses providing opportunities to thrive in their community. Services will be offered to all low and moderate-income residents planning to develop or current owners of micro-enterprise businesses.
2	Goal Name	Preserve & Improve Access to Affordable Housing
	Goal Description	Funds will be used to provide low- and moderate-income Bellevue households with zero interest deferred loans and a limited number of grants for major home repairs such as roofing, electrical and plumbing. Funds will be used to provide low- and moderate-income Bellevue households with maintenance repairs such as plumbing, minor electrical, carpentry, disability access, and more.
3	Goal Name	Provide Shelter and Services for men experiencing Homelessness
	Goal Description	Funds will be used to provide support for 24/7 enhanced men’s shelter and services to people experiencing homelessness including onsite resources for individuals to rebuild their lives and obtain stable income and housing. Funds will also be used to support the Homeless Outreach Program.

Table 7 – Goal Descriptions

AP-35 Projects - 91.420, 91.220(d)

Introduction

The first amendment to the 2023 Annual Action Plan affects two projects. Activity #376 from Project #3, Bighug Microenterprise Business Assistance, is being canceled. The subrecipient declined the \$100,000 in funding because they had significant staff changes and were unable to provide the necessary documentation for the agreement. The \$100,000 is being allocated to the 2024 Annual Action Plan as prior years funds. Project #1/Activity #370 will receive an additional \$83,117.08 in reallocated funds from the 2021 Annual Action Plan Project #7/Activity #353 that is being cancelled and reallocated to the existing 2023 Activity #370, the City of Bellevue Major Home Repair Program, in order to address additional need for housing repair.

The City devotes 100% of CDBG funds to housing and human services programs that benefit low- and moderate-income individuals.

#	Project Name
1	COB Major Home Repair Program 23
2	COB Major Home Repair Admin 23
3	Microenterprise Business Assistance Program 23
5	CDBG Administration 23
6	CDBG Planning 23
7	CFH – Enhanced 24/7 Men’s Shelter 23

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City devotes 100% of CDBG funds to housing and human services programs that benefit low- and moderate-income individuals. The City prioritizes the maintenance of our affordable housing stock, including maintaining the ability of low- and moderate-income households to remain in their homes in our community which over time becomes increasingly unaffordable relative to the region. This comes in the form of home rehabilitation through the City of Bellevue Major Home Repair.

In addition, CDBG will support the needs of people experiencing homelessness in the community by providing funding for a 24/7 Enhanced Men’s Shelter to provide public services to benefit persons experiencing homelessness in Bellevue. This will be provided by Congregations for the Homeless through the 24/7 EMS (enhanced men’s shelter).

Economic development, via microenterprise assistance, is also a priority, and these services will be provided by 4 Tomorrow, Bighug, and Indian American Community Services all of which are BIPOC organizations who offer culturally specific services to the community to address the inequities and challenges of potential and existing small BIPOC business owners within Bellevue.

The prioritization of these services and projects is based in large part on the City's biennial needs assessment process, called the Needs Update. The Needs Update over the past decade continually identifies affordable housing and homelessness as high needs in our community, along with access to needed human services such as business management and skills training and childcare. The Needs Update is supported through CDBG Planning allocations.

Finally, overall administration of these projects is supported by CDBG funds.

AP-38 Project Summary

Project Summary Information

1	Project Name	City of Bellevue (COB) Major Home Repair Program 2023
	Target Area	N/A
	Goals Supported	Preserve & Improve Access to Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$538,805
	Description	The National Objective for this project is LMH (Low/Mod Housing), 570.208(a)(3). The Eligible Activity is Rehabilitation of Single-Family Residence, 570.202(a)(1). Process no-interest deferred loans and grants allowing low- and moderate-income Bellevue homeowners to make life and safety-related repairs to their homes. The City of Bellevue Major Home Repair Program is receiving an additional \$83,117.08 for program year 2023 from the canceled 2021 Project#1/Activity #353 Seattle Business Education HUB microenterprise assistance program. Four additional households will be served with the additional \$83,117.08.
	Target Date	9/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 29 low- and moderate-income households will benefit from this program.
	Location Description	Funding is available citywide. Exact addresses of housing projects are unknown until applications have been received, processed, and approved.
	Planned Activities	Process loans and grants allowing low- and moderate-income Bellevue homeowners to make life and safety-related repairs to their home.
2	Project Name	City of Bellevue (COB)Major Home Repair Admin 2023
	Target Area	N/A
	Goals Supported	Preserve & Improve Access to Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$100,000

Description	The National Objective for this project is LMH (Low/Mod Housing), 570.208(a)(3). The Eligible Activity is Administration for Rehabilitation of Single-Family Residence, 570.202(a)(1.) Provide deferred and no-interest loans and grants to assist low- and moderate-income homeowners to make health and safety related improvements to their homes. This project is for the administration of the Major Home Repair program.
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	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 29 households will benefit from this program.
	Location Description	Funding is available citywide. Exact addresses of housing projects are unknown until applications have been received, processed, and approved.
	Planned Activities	Administrative support to provide deferred and no-interest loans and grants to assist low- and moderate-income homeowners to make health and safety-related improvements to allow them to stay in their homes.
3	Project Name	Microenterprise Technical Assistance & Support 2023
	Target Area	N/A
	Goals Supported	Enhance Community and Economic Development
	Needs Addressed	Community and Economic Development
	Funding	CDBG: \$270,000
	Description	The National Objective for this project is LMC (Low/Mod Income Ltd. Clientele), 570.20a)(2). The eligible activity is Microenterprise Assistance, 570.201(o)(1)(ii). Provides technical assistance and support to low-income persons desiring to start a microenterprise business and existing microenterprise businesses. The Bighug Microenterprise Assistance activity #376 is being cancelled and the additional \$100,000 is being reallocated to the 2024 program year as part of the prior year's funds. The amount for Project #3 is being reduced from \$370,000 to \$270,000 as part of the first amendment to this Annual Action Plan.
	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 50 low and moderate-income persons will benefit from this program and their families.
	Location Description	Funding is available citywide. Three non-profit BIPOC organizations will carry out these activities either in person or virtually at various locations that are accessible to participants.

	Planned Activities	Provide technical assistance to low-mod income residents developing a microenterprise business or to existing low- and mod-income microenterprise business owners in Bellevue. Provide a variety of courses and trainings geared to starting and operating a successful microenterprise business including but not limited to; business basics classes, assistance with obtaining business licenses and small business loans, small business resiliency, marketing and outreach, and small grants to support the participants to successfully carryout a business plan that enhances community development specifically geared towards BIPOC populations that are challenged by multiple barriers.
4	Project Name	Congregations for the Homeless Enhanced Men’s Shelter 2023
	Target Area	N/A
	Goals Supported	Provide Shelter and Services for the homeless
	Needs Addressed	Prevent Homelessness
	Funding	CDBG: \$166,200 General Fund: \$233,800
	Description	The National Objective for this project is LMC (Low/Mod Limited Clientele), 570.208(a)(2). The Eligible Activity is Public Services, 570.201(e). The Enhanced Men’s Shelter Program (operated by Congregations for the Homeless) provides 24/7 shelter and support specifically to men experiencing homelessness. Individuals access safe shelter with on-site resources needed to rebuild their lives and obtain stable income and housing. This is the only low-barrier Eastside shelter dedicated to serving an average of 125 men experiencing homelessness every day.
	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 125 residents experiencing homelessness will benefit from this program every day with an average of 800 – 1000 men each year. This is an estimated number as the day-to-day numbers change and it is difficult to predict how many unduplicated individuals will obtain these services.
	Location Description	Services will be provided at the Congregations for the Homeless Men’s Enhanced Shelter at 515 116 th Ave NE, Suite 150, Bellevue, WA 98004 until the shelter is relocated to its permanent site at 13620 SE Eastgate Way, Bellevue WA 98005.

	Planned Activities	CFH’s Enhanced Shelter Program provides 24/7 shelter services to men experiencing homelessness primarily from the Eastside. The low-barrier shelter is in Bellevue and provides: Year-round shelter for adults experiencing homelessness where unsheltered community members can get their most basic needs met (food, clothing, hygiene) as well as access to additional services which support stability. • Treatment and prevention programs that focus on root causes of homelessness such as mental and behavioral health and addiction support • Culturally sensitive outreach to those who may not otherwise access services • Housing stability through navigation to and provision of affordable housing, employment/job training supports, substance abuse and mental health supports, and case management services • Ongoing collaboration and service coordination with public and private service providers
5	Project Name	CDBG Administration 2023
	Target Area	N/A
	Goals Supported	N/A
	Needs Addressed	N/A
	Funding	CDBG: \$75,000
	Description	The Eligible Activity is Administration & Planning, 570.206. Funds are used to administer the CDBG program for the City of Bellevue.
	Target Date	12/31/2023
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
	Planned Activities	Funds are used to administer the CDBG program for the City of Bellevue.
6	Project Name	CDBG Planning 2023
	Target Area	N/A
	Goals Supported	N/A
	Needs Addressed	N/A
	Funding	CDBG: \$136,600

Description	The Eligible Activity is Administration & Planning, 570.206. Provides resources to adequately plan for and anticipate human services needs for Bellevue residents. In addition to supporting the development of the Bellevue Human Services Needs Update, Community Development Block Grant Planning funds are used to support regional human services planning efforts and provide technical assistance to build the capacity of non-profit agencies.
Target Date	12/31/2023
Estimate the number and type of families that will benefit from the proposed activities	N/A
Location Description	N/A
Planned Activities	Provides resources to adequately plan for and anticipate human services needs for Bellevue residents.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

CDBG assistance will not be specifically directed to only particular areas. The City of Bellevue does not exhibit specific areas of either significant low-income or minority concentration. The city as a whole is diverse ethnically.

While there are areas of the city where low-income proportions are slightly higher than average when contrasted with the rest of the city, the differences are not significant enough to warrant specific assignment of resources to one area to the exclusion of others. In Bellevue, low-income residents can be found in census tracts across the city, and projects funded through CDBG are available to such residents wherever they reside in our community.

Geographic Distribution

Target Area	Percentage of Funds
N/A	

Table 9 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

As mentioned above, in Bellevue, low- and mod-income residents can be found in census tracts across the city, and projects funded through CDBG are available to such residents wherever they reside in our community.

AP-75 Action Plan Barriers to Affordable Housing – 91.420,91.220(j)

Introduction

The City partnered with the King County Consortium to develop an Analysis of Impediments to Fair Housing (AI). This group evaluated the barriers to fair housing choice, affordability, accessibility, and availability.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment:

The City plans to provide a Public Education Campaign to provide training and resources to tenants and landlords to improve and enhance fair housing within Bellevue.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Actions taken by the City are based on the Council-approved Comprehensive Plan and Affordable Housing Strategy.

Actions planned to address obstacles to meeting underserved needs

The following policies are from the Human Services Element of the City's Comprehensive Plan:

- Build public awareness and engage the community in an informed and collective response by assessing and planning for human services needs. [Bellevue Comprehensive Plan Policy HS-1]
- Identify opportunities and develop strategies that are preventive in their approach to human services needs. [Bellevue Comprehensive Plan Policy HS-3]
- Maintain the City's role as a human services planner and facilitator by engaging service providers and community organizations in dialogue regarding the functioning of the present service systems, emerging needs, and the building of a complete system of services. [Bellevue Comprehensive Plan Policy HS-5]
- Ensure culturally competent service delivery that respects the dignity of individuals and families and fosters self-determination and self-sufficiency. [Bellevue Comprehensive Plan Policy HS-11]

Actions planned to foster and maintain affordable housing

The following policies are from the Housing Element of the Comprehensive Plan:

- Work cooperatively with King County, A Regional Coalition for Housing (ARCH) and other Eastside jurisdictions to assess the need for, and to create affordable housing. [Bellevue Comprehensive Plan Policy HO-22]
- Provide incentives and work in partnership with not-for-profit and for-profit developers and agencies to build permanent low- and moderate-income housing. [Bellevue Comprehensive Plan Policy HO-26]
- Explore all available federal, state, and local programs and private options for financing affordable housing. [Bellevue Comprehensive Plan Policy HO-28]
- Ensure that all affordable housing created in the city with public funds or by regulation remains affordable for the longest possible term. [Bellevue Comprehensive Plan Policy HO-30]
- Encourage preservation, maintenance and improvements to existing affordable housing.

[Bellevue Comprehensive Plan Policy HO-27)

- Provide financial assistance to low- and moderate-income residents for maintaining or repairing the health and safety features of their homes through the Housing Repair Program, or similar programs. [Bellevue Comprehensive Plan Policy HO-6]

Affordable Housing Strategy

On June 4, 2017, the Bellevue City Council adopted an Affordable Housing Strategy. Significant progress has been made in the five years since its adoption:

- A total of 1,428 affordable housing units and 100 shelter beds have been funded or built.
- Pipeline affordable housing (estimated at around 700 units) includes affordable units on public land in BelRed at the Sound Transit Operations and Maintenance Base Transit-Oriented Development site and 130th Avenue Station, planned affordable units in Eastgate, units funded through House Bill (HB) 1590 funds, pipeline affordable units using the City's Multifamily Tax Exemption (MFTE) program, and use of the Downtown and BelRed land use incentive programs.
- Affordable units/beds achieved to date (1,528 units) plus current pipeline (705 units) indicates that the 10-year goal of 2,500 units can be achieved, assuming continued growth at the same level as the last few years.

The City is also continuing work on the following ongoing projects:

- The City is currently processing permanent legislation to respond to recent amendments in RCW 35A.21.430 to allow Permanent Supportive Housing and Transitional Housing in all Land Use Districts where residential dwellings and hotels/motels are allowed, and to allow Emergency Housing and Emergency Shelter in all Land Use Districts where hotels/motels are allowed.
- The City is working in partnership to develop affordable housing on suitable public lands in proximity to transit hubs (OMFE transit-oriented development, 130th Station). Amazon recently announced a financial partnership at the OMFE site to create 235 units of affordable housing. The new apartments, funded through \$42.5 million in low-rate loans and grants from Amazon, are targeting residents who earn 30-80 percent area median income and construction is anticipated to occur in 2024.
- The City Council will consider initiation of Phase 2 of Action C-1 of the Affordable Housing Strategy, which may include City-initiated map and policy amendments and Land Use Code provisions for affordable housing on properties owned by religious entities meeting certain criteria (e.g., near arterials with frequent transit service).
- Staff are developing a community engagement guide for supportive housing developers to use. This is based on the supportive housing best practices work in 2021.
- The City will begin work on updates to the City's Housing Needs Assessment, which was last updated in 2016 and was a key input to the 2017 Affordable Housing Strategy. The updated

Housing Needs Assessment will provide a more current representation of the affordable housing need within the City, assist with future affordable housing actions, and inform the scope for the update of the City's Land Use and Housing Elements as part of the Comprehensive Plan Periodic Update.

Actions planned to reduce lead-based paint hazards

All existing housing units assisted with CDBG funds through our Home Repair Program will be subject to lead-based paint hazard inspection procedures required by 24 CFR Part 35. The City offers a special grant within the Home Repair Program to assist homeowners in minimizing or abating lead-based paint hazards in their homes. The City will continue to work with other home repair programs in Western Washington and staff from the Washington State Department of Commerce Lead Program to learn about any new rules regarding the training and certification in safe work practices for area contractors. The City will also encourage contractors to attend Safe Work Practices training sessions for local renovation and remodeling contractors, as provided by King County. Lead paint testing, as required by HUD, is also conducted as needed, and an Environmental Review is completed on each home prior to funding.

Actions planned to reduce the number of poverty-level families

In an effort to reduce poverty and increase the quality of life of Bellevue residents, the City devotes 100% of CDBG funds to housing and human services programs that benefit low- and moderate-income individuals. In addition, the City invests a portion of its General Fund to additional human services programs. Services include employment skills training and child care for those who obtain work.

The City's goal in human services funding, as stated in the Comprehensive Plan, is to create a community in which all members have the ability to meet their basic physical, economic and social needs and the opportunity to enhance their quality of life.

Actions planned to develop institutional structure

The City will continue to invest in developing and maintaining affordable housing for low- and moderate-income individuals, through its support of the Eastside's housing trust fund. The City will continue to work with private partners (e.g., nonprofit organizations and housing developers, and willing for-profit business concerns when they emerge) and our public partners, including our peer jurisdictions in North, East, and South King County, King County Housing Authority, and King County to continue investing in and building a support service network that overcomes the aforementioned gaps and addresses our priority needs.

The City continues to work with community-based coalitions such as the Alliance of Eastside Agencies,

the Eastside Homelessness Advisory Committee, the Eastside Human Services Forum, King County Regional Homelessness Authority, the Bellevue Network on Aging, and many others wherein we staff or hold leadership positions. Together, we work with community organizations and other units of government to continue to develop the institutional and service structure of our community.

Actions planned to enhance coordination between public and private housing and social service agencies

The City maintains close business relationships with the King County Housing Authority, Imagine Housing, the YWCA, Attain Housing, Catholic Community Services, and other private nonprofit housing developers in Bellevue and on the Eastside. We work with them side-by-side along with ARCH to plan projects and scope the support services that will be needed to support the households residing in housing once the project is complete. This requires our coordination between nonprofit affordable housing developers, ARCH, and the network of support services in our community. Many of these discussions begin at the Eastside Homelessness Advisory Committee meetings which Bellevue staff attend. Further development occurs at the Eastside Human Services Forum, where a Bellevue City Council member sits on the board and where our department provides staff support. Around these tables, these parties meet to strategize the best ways to develop affordable housing that comes with support services needed to promote the long-term stability and success of residents.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed.	\$249,995
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	\$249,995

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion

The amount of program income that will have been received but not reprogrammed is difficult to project. All the program income comes from the Home Repair Program and is dependent on the real estate market (e.g., homeowners selling their homes). We will not know the exact amount of 2023 program income until the end of the year. In 2023 the City will use a one year period to determine the Overall Benefit for 2023.